**SMALL CLAIMS COURT INTENSIVE TRAINING APPLICATION**

**Please check which training program you’re applying for** (mark all that apply from option[s] given):

***Winter/Spring 2021: Application Deadline December 18, 2020***

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ New to KCDRC? \_\_*Yes \_\_No***

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State:\_\_\_\_\_\_\_\_ Zip:\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(W) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Cell)**

**Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**TRAINING INFORMATION & RESUME**

Please *attach a* ***copy of your basic mediation training (40-hour) certificate*** to this application, along with your ***resume***. Include any additional experience to help the KCDRC understand more about your mediation background*.*

|  |  |
| --- | --- |
| **BASIC MEDIATION TRAINING (40-HOUR) INFORMATION** | |
| ***Where trained*** |  |
| ***Dates*** |  |
| ***Reference/Contact Info for organization where training completed*** |  |

|  |  |
| --- | --- |
| **ADDITIONAL FACILITATIVE MEDIATION TRAINING INFORMATION**  *(add more rows as needed)* | |
| ***Training name/description, dates, & reference/contact info for organization where training completed*** |  |

***Application checklist - your application should include:***

* This Front Page with your responses to all Questions & Exercises (see pages 2-5)
* Resume (include any experience related to facilitative mediation)
* Basic Mediation Training Certificate 40-Hour (legible copy; can be photo or scan)

***Please submit the required materials via email attachment to rosek@kcdrc.org****.* *If you need to submit by mail (must be received by deadline above), send one complete copy of your application materials to:*

Rose Kroeker, Court Mediation Program Manager, Dispute Resolution Center *of*King County, Good Shepherd Center, [4649 Sunnyside Ave. N. #520](https://maps.google.com/?q=4649+Sunnyside+Ave.+N,+%23520%0D+*Seattle,+WA%C2%A0+98103*%0D+*Office:+206*&entry=gmail&source=g), [Seattle WA](https://maps.google.com/?q=4649+Sunnyside+Ave.+N,+%23520%0D+*Seattle,+WA%C2%A0+98103*%0D+*Office:+206*&entry=gmail&source=g) 98103

**Small Claims Court Intensive Training Application Questions**

Please type in your answers below each question (add your name to the Word document title when you save)

**SECTION ONE:**

***TRUE OR FALSE QUESTIONS***

*Please underline or circle whether each statement is “true” or “false” in the context of facilitative mediation; if the statement is false, please also rewrite it as a true statement.*

1. A skilled volunteer facilitative mediator will use his/her area of expertise gained through his/her professional work to suggest possible solutions to clients (e.g. a volunteer who is a contractor by profession would suggest solutions in a construction project dispute). *true false*
2. Caucus is the best tool in helping clients move past impasse. *true false*
3. It’s important to use the client’s exact words when reflecting during their opening statement. *true false*
4. If a mediator forgets to cover an important issue in their part of the opening statement, it’s OK for their co-mediator to fill in the missing info. *true false*
5. It’s a mediator’s job to uncover the truth during the mediation. *true false*

**SHORT ANSWER QUESTIONS**

*Please answer the following facilitative mediation questions, providing enough detail to show your reasoning (use as much space as you need for each response):*

1. Provide an example of how you might reframe each of the following party statements:
2. “She lied about telling me that I had to cancel my reservation 10 days in advance. She told me I could do it 5 days in advance.”
3. “He doesn’t respect anything I say. If he did, he’d take my suggestion for fixing the problem with the contractor.”
4. “We did a great job of landscaping their yard. It’s not our fault some of the plants died. If they’d have taken care of them as instructed, they wouldn’t have had any problems.”
5. Should a mediator offer possible solutions during the mediation? Why or why not?
6. Why are open ended questions often used in mediation?
7. Provide responses for the following:
8. Two mediation situations when you as the mediator would use open-ended questions
9. An example of an open-ended question for each of the two situations you provided in 4a
10. For each of your example questions from 4b, state why you feel the question would be helpful for your mediation clients
11. What is the difference between a position and an interest?
12. Below are some position statements; list at least two possible underlying interests for each:
13. “I don’t want her to leave our daughter with her new boyfriend that I’ve never even met before.”
14. “I need for him to pay his bill so I can pay my bills. I shouldn’t get behind just because he made a bad choice.”
15. “I paid for a completed deck so I want them to actually finish the deck. I’m not interested in a partial refund.”
16. “I expect to get my full deposit back. I worked really hard to make sure the apartment was perfectly clean before I left.”
17. Provide two different situations in which opting to use caucus might be helpful during facilitative mediation. Explain why it could be helpful, and also what you might do instead of caucusing in each situation.
18. A landlord feels a tenant owes rent for June because the tenant moved out at the end of May without giving a written notice. The tenant feels no rent is owed because verbal notice was given and the cleaning deposit was forfeited even though the apartment was left spotless.
19. As a mediator, what are some specific ways you could help the landlord to understand the tenant’s perspective?
20. What are some ways you could help the tenant understand the landlord’s perspective?

**SECTION TWO:**

**FACILITATIVE MEDIATION SCENARIO RESPONSES**

*Please write your detailed responses to the following questions based on this conflict scenario (use as much space as you need for each response):*

**You are the mediator for a neighbor-to-neighbor conflict that the parties say started with a disagreement over a fence.**

1. What would you do if Robin Jones wanted to put “tree roots” as an issue on the agenda and Kris Smith refused?
2. Early in the negotiation/discussion of issues stage of the mediation, Robin says, “That fence is an abomination! It has to go.” Kris then says, “I refuse to take the fence down. That isn’t negotiable.” What would you do (and/or refrain from doing) next?
3. One of the parties is getting very emotional and begins to cry. What would you do (and/or refrain from doing)?
4. Using the scenario above for context, give a specific example that might arise in this mediation for each kind of deadlock and describe in detail how you would help the parties overcome it.

a. A positional deadlock (due to parties holding strongly to different positions that they feel are incompatible) -

b. An informational deadlock (lack of or withholding of information is preventing progress toward mutual problem solving) –

c. A communication deadlock (the way parties are communicating is preventing them from listening to or understanding each other’s perspectives) –

d. An emotional deadlock (strong emotions are blocking party[s] from being able to focus on mutual problem solving) -

e. A procedural deadlock (party[s] feel mediation process is unfair to them or inappropriate for their situation) -

* PROFESSIONAL CONTINUING EDUCATION CREDITS (may be available for some Training Sessions for an additional fee; specify your interest including which ones, e.g. CLEs):
* REDUCED INTENSIVE FEE AND/OR PAYMENT PLAN REQUEST (your request will not affect how your application is evaluated for acceptance into the Intensive training program):

***Thank you for submitting your completed application!***